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Headteacher: Mr Peter Box BA (Hons)

INSTRUCTIONS FOR ORDERING SCHOOL LUNCHES FROM SEPTEMBER 2020

Whilst it is still unclear whether all children will be in school in September we need to provide a way for parents to order school meals as soon as decisions are made. As many of the children are not in school currently we cannot follow our usual processes for ordering food for September. Furthermore, given Coronavirus we need to continue to minimise the amount of physical paperwork that moves between school, home and the Rumbling Tum our food provider.

When you know that the school is opening for your child in September we would ask that parents follow and adhere to the following instructions to ensure that the school lunch process runs smoothly:

- Please order from the menu that will be emailed to parents covering the first four weeks back in September. The menu is also available for viewing/download from the school website. Please click on the 'News and Events' tab and then click on 'Parent Newsletters'. Subsequent menus will also be emailed rather than sent home in paper form via bookbags as has been case historically.
- Parents should either telephone their order to The Rumbling Tum on 01989 567660 or 07771 682786 or email: gay@therumblingtum.co.uk **PLEASE DO NOT SEND OR EMAIL SCHOOL YOUR ORDER.**
- Orders need to be received by The Rumbling Tum by no later than **9am on the THURSDAY** of the week before the meals are required.
- **PAYMENT:** Payment for meals ordered for children who are not eligible for free school meals must be made via BAC's transfer. Please request the payee's bank, account details and sort code details from the Rumbling Tum when placing your first order.
- **IMPORTANT: CANCELLING A MEAL** – We would like to remind parents that if your child is ill or is not attending school you should cancel the meal direct with The Rumbling Tum by calling or emailing them. School is required to pay for all free school meals that are not cancelled without being able to claim the cost incurred back from the DfE. If you are a parent who pays for school meals if you do not cancel the meal you will incur the cost.

Thank you for your co-operation.



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