

Kings Caple, Hereford, HR1 4TZ Tel : 01432 840267
E-mail: admin@kingscaple.hereford.sch.uk
Headteacher: Mr Peter Box BA (Hons)

INSTRUCTIONS FOR ORDERING SCHOOL LUNCHES FROM 1ST JUNE 2020

Due to the current situation regarding Coronavirus we have had to alter both the menu and how we ask parents to place their school lunch orders. The changes will be applied from 1st June 2020 until further notice.

I am sure that you will understand that these are particularly challenging times for schools and as a result we would ask that parents with children attending school follow these instructions to order and cancel meals and ensure that the school lunch process runs smoothly. **Parents of children who are eligible for UIFSM (all children in Reception, Year 1 and Year 2) or FSM MUST also complete an order to receive a meal for their child – a meal will not be provided without an order.**

- The order form/menu is available for viewing/download from the school website. Parents can order weekly or for the half term. Please click on the 'News and Events' tab and then click on 'Parent Newsletters'.
- Parents should either telephone their order to The Rumbling Tum on 01989 567660 or 07771 682786 or email: gay@therumblingtum.co.uk **PLEASE DO NOT SEND SCHOOL YOUR ORDER.**
- Orders need to be received by The Rumbling Tum by no later than **9am on the THURSDAY** before the meals are required.
- There will be no hot lunches available, only packed lunches. There is a choice of either a wrap or a sandwich and fillings of either cheese, ham or tuna.
- **Payment:** Payment for meals ordered for non UIFSM or FSM children must be made using a BAC's transfer. **NO CASH/CHEQUE PAYMENTS.** Please request the payee's bank, account and sort code details from the Rumbling Tum when placing your order.
- **IMPORTANT: CANCELLING A MEAL** – if your child is ill or is not attending school please cancel the meal direct with The Rumbling Tum by calling or emailing them by no later than 8.30am on the morning of absence. This is important because new morning school procedures mean that school staff are unable to cancel meals. School is required to pay for all meals that are not cancelled and is unable to reclaim the cost incurred from the DfE.

Thank you for your co-operation.



The small school with BIG opportunities.
<http://kingscaple.hmfa.org.uk>

